Details		Yes	No	N/A
	Rental Income Annual Summary from the Managing Agent or total rent received	☐	☐	☐
	Advertising for Tenants Did you incur advertising costs for new tenants?	☐	☐	☐
	Agent fees Fees charged by Managing Agent, including inspection fees, Lease fees, Postage and Petties	☐	☐	☐
	Corporate Body/ Strata Fees Did you pay Strata fees during the year? If so how much?	☐	☐	☐
	Council Rates and Water Charges Remember to include excess water charges as well.	☐	☐	☐
	Insurance costs Landlord Insurance as well as Building Insurance?	☐	☐	☐
	Interest on Loan Total interest paid on the loan for the property – NOT total of repayments made. Check if bank fees were charged too, or an annual package fee	☐	☐	☐
	Repairs and Maintenance Only repairs for genuine wear and tear are claimable. Improvements to the rental property are no longer able to be claimed.	☐	☐	☐
	Cleaning, Gardening, Lawnmowing, Tree Lopping etc	☐	☐	☐

PLEASE NOTE:

- If your property was purchased or sold during the financial year, please include the settlement statement and bank statements for the mortgage on the property to ensure all borrowing and capital costs are included.
- If the property was sold during the year, please also include the settlement statement from when the property was purchased. If you lived in the property for any length of time, please also advise us of those details so we can adjust any Capital Gain or Loss calculations accordingly.
- Travel expenses to and from rental properties are no longer tax deductible.
- Capital improvements to your property are no longer depreciable, ONLY replacements arising from normal wear and tear.

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